

## **ADVERTISEMENT FOR BIDS FOR EAST LANSING PUBLIC SCHOOLS**

### **Project Information**

Sealed bids will be accepted from qualified contractors by East Lansing Public Schools for the 2007 Roof Renovation Program which includes the McDonald Middle School. Bids may be mailed or delivered to:

Ms. Cathy Look  
Support Services  
East Lansing Public Schools  
841 Timberlane  
East Lansing, MI 48823

### **Pre-Bid Meeting**

A MANDATORY Pre-Bid meeting and project walkthrough will be conducted by the Project Consultant, RS Consultants, on February 21, 2007 starting at 10:00 am. Prospective bidders are to meet at the north entrance of McDonald Middle School, 1601 Burcham, East Lansing, MI.

### **Bid Information**

Proposals must be received by 3:00 PM on March 2, 2007 at the above address. Proposals will be publicly opened and read at that time in the Administration Building. Any bids received after 3:00 pm shall be returned to the bidder unopened and will not be considered.

### **Proposal and Award**

The Contract for this project will be direct with the Owner, East Lansing Public Schools. Overall administration of the project will be the responsibility of the Project Consultant, RS Consultants. The Owner will award the contract to the successful bidder within 60 days of the Bid Due date. All bids will be submitted on forms provided in the Contract Specifications. Facsimile bids will not be accepted.

### **Contract Specifications**

Requests by Contractors for inclusion as Bidders will be addressed to the Project Consultant, RS Consultants. One set of bidding documents will be provided to each contractor upon request through RS Consultants. Specification packages may be obtained by contacting RS Consultants, Dan Strowbridge, at 269 966-7417. All questions regarding the bidding procedures, design, and drawings and specifications are to be directed to RS Consultants.

**Bid Security**

A Bid Bond by a qualified surety authorized to do business in Michigan in the amount of 5% of the Base Bid will be required and will be included in each bid submitted. The Bid Bond shall be in the form of a Bid Bond, Cashiers Check or Money Order only. Bids may not be withdrawn for a period of 30 days after the bid due date.

**Familial Disclosure**

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or the employee of the bidder and any member of the school district board, superintendent, or employee of the school district. No bid will be accepted that does not include this sworn and notarized disclosure statement.

**Owners Rights**

The Owner reserves the right to reject any and all proposals, award the bid to other than low bidder and to waive informalities, irregularities, and/or errors in the bid proposals, which the Owner feels to be in his best interest.